

DEPARTMENT OF URBAN LOCAL BODIES, HARYANA

There are 87 municipalities (11 Municipal Corporations, 23 Municipal Councils and 53 Municipal Committees) under the administrative control and supervision of Urban Local Bodies Department in the State of Haryana. These municipalities are entrusted with the tasks of providing civic amenities to the urban population of the State. The tasks performed and services delivered by the municipalities are mostly geo-located and hence extensive GIS database needs to be created.

Therefore, Urban Local Bodies Department intends to engage 22 Geospatial Engineers and 33 Technical Assistants in the municipalities or any other office of Urban Local Bodies Department across the State of Haryana having requisite qualification & experience on contract basis initially for a period of one year extendable to three years.

The detailed terms & conditions, selection criteria, remuneration and prescribed application form etc. can be viewed on the website of the Department i.e., <https://ulbharyana.gov.in/Home/RecruitmentDetails>. The interested candidates can apply online only on the link <https://ulbharyana.gov.in/recruitment> well before 27th May, 2025.

No physical applications will be entertained for engagement.

Sd/-
Director General,
Urban Local Bodies Department,
Haryana, Panchkula

PUBLIC NOTICE FOR ENGAGEMENT OF 'GEOSPATIAL ENGINEERS' AND 'GIS TECHNICAL ASSISTANTS' ON CONTRACT BASIS IN THE DEPARTMENT OF URBAN LOCAL BODIES HARYANA

Online applications are hereby invited from interested candidates for engagement of 22 Geospatial Engineers and 33 GIS Technical Assistants in the municipalities or any other office of Urban Local Bodies Department in the State of Haryana on Contract Basis. The details of essential qualifications, experience, remuneration etc. for these posts are as under: -

Sr. No.	Name of the Post	Number of Posts	Eligibility Criteria and Experience	Remuneration per month (in Rs.)
(a)	(b)	(c)	(e)	(f)
1	Geospatial Engineer	22	Minimum Graduate Degree (Computer Science, Geo-informatics Remote Sensing and GIS) from university recognized by UGC. OR Advance Post Graduate Diploma / Post Graduate Degree (Geo-informatics, Remote Sensing, and GIS) from university recognized by UGC. Experience : • More than 3 years of post-qualification experience in managing and execution of GIS Related Projects. • Experience in creation of GIS data using industry standard tools. • Should have exposure to GIS technologies like Image Processing, data analysis, and shall have good knowledge of basic GIS techniques like classification, change detection, geo-referencing, ortho-rectification, photogrammetry, 3-D City maps etc. • Desirable Experience in Urban Sector, Property and/or Utility Mapping and Survey and GIS Application Development. • The ability to work with data in multiple formats, coordinate systems and datum. • Working knowledge of the interoperability of GIS with various documents, spread sheets, databases, and image formats.	Rs. 60,000/-
2	Technical Assistant	33	ITI diploma in I&CTSM (Information Technology System Maintenance) and COPA (Computer Operator and Programming Assistant) One Year OR Any Other Diploma/ Bachelor Degree	Rs. 25,000/-

Sr. No.	Name of the Post	Number of Posts	Eligibility Criteria and Experience	Remuneration per month (in Rs.)
(a)	(b)	(c)	(e)	(f)
			/Master Degree in IT/Computer Science/GIS. Experience: - • Minimum 1 year experience in GIS and Remote Sensing work using industry standard GIS Software. • Preference to be given to experience in creation of data in Urban sector, Property and /or Utility mapping and Survey and GIS Application development.	

3. The manpower is proposed to be hired on contract basis initially for a period of one year extendable to three years.

- Candidates will be shortlisted on the basis of merit list prepared by considering the marks obtained in basic educational qualification, higher educational qualification and experience in the relevant field.

Tenure of Engagement:

- The candidates who will be willing to work in any municipality or at any other office in the State shall be shortlisted initially for a period of one year, which will be further extended upto three years more based on the satisfactory performance.
- The candidates will provide their choice for three places of posting.
- Either party may terminate the employment by giving a mandatory minimum of 30 days' notice to the other party.
- The contractual services will be liable for termination at any time before the expiry of the contract period on account of poor performance or misconduct, by serving 30 days' written notice.

Selection Procedure:

- On receipt of the applications upto the closing date, a final list of selected candidates on the basis of obtaining higher marks as per criteria mentioned in above table will be uploaded on the website.
- In case there are more than one candidate having equal aggregate marks, the candidate being older in age will get precedence over the younger one.
- Provisional appointment letter will be issued to the selected candidates.

- (iv) The concerned municipality will ensure to verify the documents of candidates at the time of their joining. The concerned municipality shall also direct the selected candidate to appear before the Civil Surgeon of the district concerned and obtain 'medical certificate of fitness'. Further, Police verification will also be obtained before their joining.

General instructions:

- i. The number of vacancies is provisional and subject to change.
- ii. The number of vacancies and candidates under each category can vary.
- iii. The candidates applying for the post of Geospatial Engineer and Technical Assistant should ensure that they fulfill the eligibility condition as per details mentioned in the advertisement. Their candidature will be provisional at all the stages of selection process.
- iv. Urban Local Bodies Department, Haryana reserves the right to cancel or modify the terms & conditions of selection or part of it at any stage.
- v. The Department reserves the right to cancel the entire process of engagement due to administrative reason(s).
- vi. The decision of the Urban Local Bodies Department, Haryana about the mode of selection to the post and eligibility conditions of the applicant shall be final and binding. No correspondence will be entertained in this regard.
- vii. A list of candidates will be kept in the reserve pool for deployment against vacancies arising due to non-joining by any selected candidate.

The interested and eligible candidates shall have to submit their applications online only on the link <https://ulbharyana.gov.in/recruitment> upto 27th May, 2025. ***No physical application shall be entertained for such engagement.***

Further, all candidates are advised to visit the website of the Department <https://ulbharyana.gov.in/Home/RecruitmentDetails> regularly for updating themselves regarding result and final selection of candidates.

Dated : 05th May, 2025

Y.S. Gupta
Additional Director (H.Q.),
for Director General, Urban Local Bodies,
Haryana, Panchkula.

DETAILS OF DOCUMENTS TO BE ENCLOSED

1. Latest passport size colored photograph. Photograph must be a recent passport size colour photograph with light background and covering 80% of the candidate's face.
2. Scanned copy of signature of the applicant as per specification given below :-
 - a. The applicant has to sign on white paper with Black Ink pen. Please crop the portion of signature from the scanned document and upload it in the application form.
 - b. The applicant must sign clearly so that the scanned image is clear and may be used for verification at the time of interview.
3. Self certified copy of the Detailed Marksheet Certificate/Degree of qualification.
4. Self certified copy of the experience certificate issued by organisation, if any.

IMPORTANT INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

1. Only online application submitted before the closing date will only be accepted. Application form sent in any other form will not be entertained and deems rejected.
2. The application complete in all respects will be accepted and application submitted without photograph/signature will be summarily rejected.
3. It is the responsibility of the applicant to ensure that all the details are successfully submitted online before the closing date. Department will not be responsible for any of the unforeseen circumstances.
4. Applicants, in their own interest, should check their eligibility for specific post before applying.

SUBMISSION OF APPLICATION FORM

1. Applicant has to first register by entering the required details before filling the Online Application form. After successful registration, applicant will SIGNIN with his/her credentials.
2. Applicant can then SIGNIN and start filling the application form.
3. On clicking the "Submit Application" button and Unique Application Number will be generated.